1. Purpose

The purpose of the Awareness and Training Standard is to define the organization's requirements for the implementation and on-going management of an information security training and awareness program to educate users of information security risks and best practices. The standard outlines the methods and requirements for communicating with users about Executive Memoranda, Security Standards, and technology risks.

This standard is aimed to help reduce the risk of human error, theft, fraud, or misuse of University data. Security awareness training mandated by regulatory or industry requirements, including but not limited to, FERPA, HIPAA, PCI DSS, and ITAR, is in addition to the training for all system account holders and is the responsibility of the business entity subject to its compliance. This standard is intended to ensure that everyone is aware of roles and responsibilities and to the University's overall commitment to protecting its data.

2. Scope

This standard shall apply to all The University of Nebraska's ("The University") technology assets. Any information not specifically identified as the property of other parties, that is transmitted or stored on Information Systems (including email, messages, and files) shall be considered the property of The University and to which this standard applies. All users (employees, contractors, vendors, or others) of Information Systems are responsible for adhering to this Standard.

3. Standard Statement

It is the intention of this standard to establish a security awareness and training capability throughout The University to help document, communicate, and train university personnel on security best practices and concepts. All users with access to The University's Information Systems, and data shall undergo

5. Procedures

Procedures specific to this Standard are to be documented and maintained by the individual service owners throughout the University system.