



Effective: May 13, 2021
Last Revised: May 13, 2021

Responsible University Administrators:
Vice President for Business and Finance

Responsible University Office:
Human Resources

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HR-04: Inclement Weather Closure Pay Policy

Purpose

The University of Nebraska (NU) President, Chancellors, or their designees, have the authority to declare an inclement weather closing for their respective major administrative unit. The intent of this policy is to define the pay practices and who is required to work during a major administrative unit closure because of inclement weather.

Applicability

This policy applies to all regular, temporary, and on-call employees holding non-academic positions, including those in administrative, managerial/professional, or office/service positions.

Authority/Responsibility

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Use of Saved/Banked Inclement Weather Leave saved/banked inclement weather leave not taken by June 30 of each year will expire and will not be paid out at time of separation unless the President extends this date.

Shift Differential
differential.

Employees on Paid Leave Status employees who were previously scheduled for any leave during the inclement weather closure will use their designated leave already authorized for the time (e.g., vacation, sick, etc.). Employees in a non-pay leave status will not receive any inclement weather leave or pay under this policy.

Non-Leave Eligible Temporary/On-Call Employees temporary and on-call employees who do not receive leave benefits do not receive inclement weather leave; however, any of those employees who worked during the inclement weather closure must be paid for the hours worked.

[History](#)
May 13, 2021