

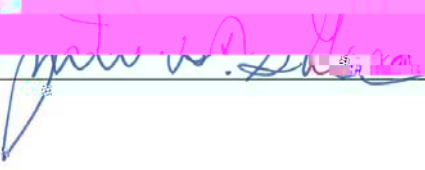
Schedule 170-11

UNIVERSITY OF NEBRASKA BOARD OF REGENTS GENERAL COUNSEL

October 19, 2011

Nebraska Records Management Division
440 South 8th Street, Suite 210
Lincoln, NE 68508
(402) 471-2559

JOHN J.
Signature



DATE
10/19/11

INSTRUCTIONS FOR USING THIS SCHEDULE

Records retention and disposition schedules are designed to serve as your records management guideline for storing and disposing of agency records, **regardless of the me**

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SCHEDULE 170-11 – UNIVERSITY OF NEBRASKA BOARD OF REGENTS – GENERAL COUNSEL

General Guidance:

UNIVERSITY RECORD - The single authorized copy, regardless of physical form or characteristics, kept by the custodian charged with creating or maintaining the record copy.

RETENTION - Retention requirements are for all University records, regardless of the media on which they reside, unless otherwise noted.

| ITEM NUMBER | RECORDS SERIES | ITEM TITLE/ITEM DESCRIPTION | RETENTION | OFFICE OF RECORD | REFERENCE/COMMENTS |
|-------------|----------------|-----------------------------|-----------|------------------|--------------------|
|-------------|----------------|-----------------------------|-----------|------------------|--------------------|

| ITEM NUMBER | RECORDS SERIES | ITEM TITLE/ITEM DESCRIPTION | RETENTION | OFFICE OF RECORD | REFERENCE/COMMENTS |
|-------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|------------------|--------------------|
| 170-11-14 | LEGAL RECORDS | PRESERVATION NOTICES Issued Document Preservation / Notices of Legal Hold, Reminder Notices, Release Notices and related documentation. | 10 YEARS After superseded or termin | | |

RECORDS DISPOSITION REPORT

| | |
|----------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| TO: SECRETARY OF STATE RECORDS MANAGEMENT DIVISION 440 S. 8 TH STREET SUITE 210 LINCOLN, NE 68508-2294 | AGENCY Board of Regents of the University of Nebraska |
| | DIVISION |
| | SUB-DIVISION |

REQUIRED INFORMATION:

In accordance with the Records Management Act, Neb. Rev. Stat. § 84-1212.02 (Reissue 1999) records of this agency have been disposed of under the authorization granted by the following schedule(s):

SCHEDULE NUMBER(S) ONLY
(DO NOT INCLUDE SECTION AND ITEM NUMBERS)

TOTAL VOLUME DISPOSED
(SEE REVER

VOLUME ESTIMATING GUI